

Date: 12 June 2024

Item: **Matters Arising, Actions List and Use of Delegated Authority**

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Board of any use of Chair's Action or authority delegated by the Board, any Mayoral directions to TfL and progress against actions agreed at previous meetings, since the last meeting of the Board on 6 March 2024.
- 1.2 This paper also provides a short update on Board membership. Following his re-election, the Mayor has reappointed himself as the Chair of TfL and Seb Dance as a Member of the Board. Following the London Assembly Confirmation Hearing on 29 May 2024, it is understood that the Mayor will be reappointing Seb Dance as Deputy Chair of TfL.
- 1.3 There has been one use of authority delegated by the Board on 6 March 2024 in relation to the approval of the 2024/25 TfL Budget by the Finance Committee on 13 March 2024. Subject to being reappointed as Deputy Chair of TfL, Seb Dance will be asked to approve the finalisation of the 2024/25 TfL Scorecard, which was delegated by the Board to the Deputy Chair for approval on 6 March 2024.
- 1.4 There have been no uses of Chair's Action nor any Mayoral Directions to TfL.
- 1.5 Appendix 1 sets out the progress against actions agreed at previous meetings.

2 Recommendations

- 2.1 **The Board is asked to note the paper and the actions list.**

3 Mayoral Appointments to TfL

- 3.1 Under the Greater London Authority (GLA) Act 1999, the Mayor appoints Members to TfL. The roles of Chair and Deputy Chair of TfL cease at the end of a Mayoral term. Following his re-election, the Mayor re-appointed himself as a Member of TfL and, therefore, he is the Chair. He also reappointed Seb Dance as a Member of the Board.
- 3.2 Following the London Assembly Confirmation Hearing on 29 May 2024, it is understood that the Mayor will be reappointing Seb Dance as Deputy Chair of TfL. A verbal update will be provided at the meeting.

- 3.3 Heidi Alexander's term of appointment as a Member of TfL will expire on 21 June 2024. The term of appointment for all other Members is due to expire on 8 September 2024.
- 3.4 TfL has commenced a recruitment process for TfL Members. A recruitment consultancy has been engaged and the position was advertised and applications are currently being reviewed. Current Board Members who have expressed an interest in continuing on the Board will be considered alongside those candidates who are shortlisted for the role but will not need to attend an interview. Interviews are scheduled from mid-June to early July 2024.
- 3.5 A further update will be provided to the meeting of the Board on 24 July 2024. The outcome of the recruitment process for all TfL Members will be reported to the meeting of the Board on 16 October 2024.

4 Use of Chair's Action

- 4.1 Under Standing Order 112, in situations of urgency, the Board delegates to each of the Chair and the Chairs of any Committee or Panel the exercise of any functions of TfL on its behalf. Any use of Chair's Action is reported to the next ordinary meeting. The Board on occasion will also make specific delegations to its Committees which, when exercised, are reported to the next ordinary meeting of the Board, as well as the next meeting of the relevant Committee.
- 4.2 There has been no use of Chair's Action since the last meeting.
- 4.3 There has been one use of specific authority delegated by the Board since the last meeting, in relation to the TfL Budget 2024/25. A further use of authority delegated by the Board to the Deputy Chair of TfL will be exercised in relation to approval of the finalisation of the 2024/25 TfL Scorecard, once the appointment of the Deputy Chair has been made.

TfL Budget 2024/25

- 4.4 On 6 March 2024, the Board delegated approval of the Budget to the Finance Committee. The Committee approved the TfL Budget for 2024/25 at its meeting on 13 March 2024. The papers for that meeting are available on the [TfL website](#) with a link to the video recording of the meeting on [TfL's YouTube channel](#). A fuller summary of the approval is provided in the Report of the meeting of the Finance Committee held on 13 March 2024, elsewhere on the agenda for this meeting.

2024/25 TfL Scorecard – Quarter 1 Update

- 4.5 On 6 March 2024, the Board approved the 2024/25 TfL Scorecard subject to:
- (a) the approval of the TfL Budget due to be considered by the Finance Committee at its meeting on 13 March 2024 under authority delegated by the Board; and
 - (b) finalisation of the safety and security, and colleague targets, and

authorised the Deputy Chair to approve any changes to the final safety and security, and colleague targets as drafted, in consultation with available Members.

- 4.6 As reported above, the first condition was met on 13 March 2024, when the Finance Committee approved the 2024/25 TfL Budget, with no additional conditions raised in respect of the approval of the finance measures for the 2024/25 TfL Scorecard.
- 4.7 A paper was submitted to all Members of the Board on 29 May 2024, which set out details for the finalisation of the 2024/25 TfL Scorecard safety and security, and colleague targets, which were dependent upon the 2023/24 outturn performance figures.
- 4.8 Following the consultation with Members, Seb Dance has indicated that, subject to and following his appointment as Deputy Chair of TfL, he intends to note the paper and approve the final 2024/25 TfL Scorecard targets for the:
- (a) Roads, Killed or Seriously Injured (absolutes) measure;
 - (b) Customer, Killed or Seriously Injured (absolutes) measure;
 - (c) Colleagues, Killed or Seriously Injured (absolutes) measure;
 - (d) Attendance measure; and
 - (e) Senior Leader Representation measure (all five sub-categories).
- 4.9 A verbal update will be provided at the meeting and if the paper is approved, the paper relating to this use of delegated authority will be published on tfl.gov.uk.

5 Mayoral Directions to TfL

- 5.1 The GLA Act 1999 permits the Mayor to issue to TfL general directions as to the manner in which TfL is to exercise its functions or specific directions as to the exercise of its functions (or not to exercise a power specified in the direction). Directions are often issued in relation to the implementation of matters in respect of which the Mayor delegates statutory powers to TfL.
- 5.2 Mayoral decision papers inviting the Mayor to issue a direction set out the financial and other implications. If those implications change over time, that will be reported to the GLA.
- 5.3 All Mayoral decisions are issued in writing, with the information that is not exempt from publication included on the GLA's Decisions Database on its website: <https://www.london.gov.uk/about-us/governance-and-spending/good-governance/decisions?order=DESC>.
- 5.4 Mayoral directions relating to TfL are reported to the Board's Committees for information as soon as possible after they are received by TfL or published. Regular reports will list the relevant directions for as long as they are applicable.

- 5.5 Annually the Audit and Assurance Committee considers the list as part of its consideration of the annual audit plan to ensure that appropriate audit resource is applied to assurance on TfL’s work in implementing Mayoral directions. This will also be kept under review at each quarterly meeting of that Committee.
- 5.6 A summary of current Mayoral directions to TfL is maintained on the “How we are governed” page on our website, with links to the relevant Mayoral Decisions: <https://tfl.gov.uk/corporate/about-tfl/how-we-work/how-we-are-governed>. That page will be updated as and when further directions are made.
- 5.7 There have been no Mayoral directions issued to TfL since the last meeting.

6 Actions List

- 6.1 Appendix 1 sets out the progress against actions agreed at previous meetings.

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes from previous meetings.

Standing Orders and Terms of Reference of Committees and Panels.

Use of Delegated Authority paper, 2024/25 TfL Scorecard – Quarter 1 Update, issued to Members on 29 May 2024.

Greater London Authority Decision Making Database.

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